

National Institute of Sports Science

Sports Management Course – 2018

1. **Procedure of application:** By making awareness of the Provincial Secretaries of Sports and the heads of Ministry of Sports and the institutes under the Ministry of Sports i.e. the Department of Sports Development, National Institute of Sports Science and Sports Medical Institute.
2. **The closing date of the application:** The applications must be sent by registered post to reach the Director, National Institute of Sports Science on or before 23.02.2017.
3. **Selection criteria for the course:**
 - i) Educational qualifications: Should have passed G.C.E. (O/L) with English language.
 - ii) Professional qualifications and experience:
 1. Should be a Sports Officer under the central government or Provincial Councils with not less than 5 years' experience and should be able to produce provincial level sportsmen or sportswomen.
 2. Coach/District Sports Officer/ Project Officer who could be able to produce provincial level sportsmen or sportswomen.
 3. Internal lecturer or course coordinator of the NISS with not less than 3 years of experience.
 4. Visiting lecturer of the NISS with not less than 5 years of service period.
 5. Permanent employee (MN 4 or above categories of salary scales only) of the Ministry of Sports or the institutes under the Ministry of Sports with not less than 5 years of experience and the officer should have been directly involved with the managerial level functions of the institute.
 - iii) Age limit: Not more than 50 years as at the closing date of the applications.
 - iv) Selection procedure: By a structural interview.

| Main fields focusing for marks | Maximum marks |
|---|---------------|
| Additional Educational qualifications | 20 |
| Professional Qualifications | 20 |
| Experience in managerial functions | 20 |
| Language proficiency | 15 |
| Proficiency in Information Technology | 15 |
| Skills shown in the interview & personality | 10 |
| Total | 100 |

- v). No of selectees: The maximum number of trainees selected from an institute will be restricted to 02 when there are more than 20 qualified applicants.

4. Nature of the course: The course is scheduled to be conducted in 3 phases within the 06 months duration of the course. The 1st phase of 02 weeks training at the NISS, the 2nd phase will be an online assessment for a period of 05 months and the 3rd phase of 02 weeks training overseas at a recognized sports training institute.

5. Instructions to complete the application:

Duly completed application should be submitted through the respective heads of the institutes with their recommendation and should be sent to the NISS by registered post together with the photocopies of the following documents. The applications which do not conform to the requirements will be rejected.

1. Copy of the Identity Card.
 2. Copies of the educational qualifications.
 3. Service Certificate. (A specimen form is annexed for this purpose.)
 4. Copies of the professional qualifications.
(Copies of the certificates in sports courses and managerial courses)
 5. Copies of certificates in Information Technology.
- ❖ The course will be conducted free of charge for the successful applicants.

National Institute of Sports Science
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Application

1. Name :

2. Address :

3. Telephone No. :

4. Date of birth :

5. Identity Card No. :

6. Place of employment :

7. Post :

8. Service period :

9. Educational Qualifications :

G.C.E.(O/L)

G.C.E.(A/L)

Degree/Post graduate

10. Professional Qualifications:

11. Computer literacy :

12. Your highest performance
achieved as a Coach

13. If you are involved with
managerial functions, please
describe

14. If you serve as a visiting lecturer in NISS, please describe

15. I certify that the particulars furnished above are true and correct. I am aware that if the particulars furnished by me are found to be false and incorrect, I am liable to be disqualified and removed from the course.

Date.....

.....

Applicant's Signature

Recommendation by the head of the institute

For Government/Local Government/Ministry of Sports/Department or institutions under Ministry of Sports employees only.

Director,
National Institute of Sports Science

I recommend herewith the application of Mr./Mrs./Miss employee of Working as And I also agree to release him/her from the duties for the required period of the course in the event of being selected.

Rubber frank

.....

Signature

Date.....

Name

Post

Service Certificate

I recommend and submit herewith the following details relevant to Mr. /Mrs./Miss who is presently working as a in the Ministry/Department/Institute.

1. Service period as a Coach:.....

2. Achievements as a Coach

| Name of the tournament | Event and the position of the achievement | Whether International/National/provincial |
|------------------------|---|---|
| | | |

3. How you have been involved with the managerial functions of the institute:

4. Experience in managerial functions: Year..... Months..... Dates.....

5. Service Period as a lecturer/Coordinator in the National Institute of Sports Science.

From to

Head of the Department/ Director

Note: 1. Question No 1 - 4 are only relevant to the applicants who are qualified under Professional

Qualifications 1 and 2.

2. Question No 2 - 5 are only relevant to the applicants who are qualified under Professional

Qualifications 3 and 4.

3. Question No 3 - 4 are only relevant to the applicants who are qualified under Professional

Qualifications 5.

